

Job Description

Job Title	Physiotherapy Assistant
Department	Physiotherapy
Reports to	Allied Therapy Manager
Date	August 2012

Overall Purpose of Job

The Physiotherapy Assistant will work under the direction of and guidance of Chartered Physiotherapist to support the provision of Physiotherapy Services while providing exceptional patient care in an environment where quality, respect, caring and compassion are at the centre of all we do.

Clinical Responsibilities

- Deliver an effective and efficient physiotherapy assistance service on an inpatient basis.
- Assist in the transfer of patients to and from physiotherapy.
- Assist in the preparation of a treatment area, i.e. gym set up for cardiac rehabilitation.
- Assist the physiotherapist with patient's assessment - assist patient to move, re-position/stabilise during an assessment.
- Assist the physiotherapist with treatment intervention. Assist the physiotherapist where two or more are required to treat a patient, i.e. day one patient's post surgery.
- Carry out exercise programme with a patient. Take patient through the exercise programme which the physiotherapist has prescribed.
- Document the above exercise programme intervention.
- Mobilise patient with or without the physiotherapist and documentation of same.
- Carry out passive range of motion and assisted movement programmes.
- Maintain and monitor consumable equipment.
- Maintain and monitor supply of patient information leaflets.
- Carry out administrative task - answering calls and scheduling patients.

General Responsibilities

- Recognises the importance of a good working relationship with frequent communication between the assistant and the supervising physiotherapist.
- Communicates effectively and appropriately with a range of different service users and providers.

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- Observes confidentiality when handling the clients/organizations information.
- Documents their intervention with the client as outlined by local arrangements.
- Carries out departmental stock control, ordering and receiving supplies, monitoring equipment and reporting faulty equipment.
- Carries out administrative duties (e.g. filing, answering telephone, recording statistics, photocopying)
- Undertakes training and further learning to develop the personal skills to improve the standard of client care.

NOTE 1: The hours of work are required must meet the needs of the service and will be determined by the Physiotherapy Manager.

Person Specification

Qualifications	<ul style="list-style-type: none">• Candidates must have formal training in one of the following:• Fetac Level 5 Award in Health Service Skills, Neuromuscular Therapy, Sports Rehabilitation, Physiotherapy Assistant Certificate, or Rehabilitative Science.• Previous formal training in a physiotherapy related subject is desirable but not essential, i.e. Neuromuscular Rehabilitation/Physiology/Sports Science
Experience	Candidates must have a minimum of 1 year's experience in a hospital setting and ideally have worked in a physiotherapy assistant/health care assistant role.
Job Specific Competencies and Knowledge	<ul style="list-style-type: none">• Knowledge of exercises in relation to the rehabilitation of patients.• Knowledge of health promotion in relation to the treatment of all patient profiles.• Knowledge of anatomy in relation to rehabilitation of patients.• Candidates must demonstrate the following:<ul style="list-style-type: none">- Team player- Effective Communicator
Personal Competencies	All posts in UPMC Beacon Hospital require a high level of flexibility to ensure the delivery of an effective and efficient service. Therefore, the post holder will be required to demonstrate flexibility as and when required by their manager of hospital management.

This job description is intended to be an outline of the areas of responsibility and deliverables at the time of its writing. As the Hospital and the post holder develop, this job description may be subject to review in light of the changing needs of the Hospital.

Job Description received by employee _____

Signature

_____ Date