

## Job Description

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|-------------------|--|
| <b>Job Title</b>  | <b>Clinical Facilitator - Oncology</b> |
| <b>Department</b> | <b>Nursing Administration</b>          |
| <b>Reports to</b> | <b>Director of Nursing</b>             |
| <b>Date</b>       | <b>September 2014</b>                  |

### Overall Purpose of Job

Provide professional nursing skills in assessing, planning, implementing, and evaluating the nursing care for assigned patients while providing exceptional patient care in an environment where quality, respect, caring, and compassion are at the centre of all we do.

### Key Responsibilities and Deliverables

#### 1. Clinical

- Provide an expert level of clinical practice.
- Exercise clinical supervision skills focused on the enhancement of oncology service provision.
- Demonstrate critical thinking skills.
- Provide clinical leadership to nursing and allied staff.
- Act as a resource for clinical information.

#### 2. Education

- Perform the role of Clinical Teacher and Assessor.
- Critique and evaluate evidence-based literature and protocols for use in practice.
- Participate in multi-disciplinary initiatives.
- Responsible for the development of programs for the induction, education and continuing professional development of nursing staff within Oncology Services.
- Identify and monitor the ongoing educational needs of all nursing staff.
- Ensuring that a positive learning environment exists within all areas.
- Work with relevant management to facilitate staff to attend mandatory training, workshops and conferences.
- Assist all nursing personnel to achieve and maintain high levels of competency.
- Work with all staff to identify their personal professional goals.
- Facilitate, evaluate and adopt educational approaches as appropriate.
- Facilitate the development of action plans based on individual nursing performance.
- Ensure the availability of appropriate and current learning literature for all staff.
- Oversee the nursing practice of all nursing employees in oncology.

### **3. Management**

- Ensure the provision of effective communication and feedback skills.
- Utilise project management skills.
- Demonstrate human resource management skills.
- Facilitate communication of standards, protocol and procedures to all members of the multidisciplinary team.
- Participate in meetings.
- Engage with managers to ensure that nursing practice continues to be developed and supported.
- Maintain and develop communication with other appropriate Departments.
- Establish and maintain positive working relations with colleagues, the multi-disciplinary team and other Departments.

### **4. Personal and Professional Development**

- Maintain up to date knowledge of all standards relating to nursing practice through education.
- Develop competency in relation to all key elements of the role.

The extent and speed of change in the delivery of health care is such that adaptability is essential. The job description must be regarded as an outline of the core responsibilities of the role and will be reviewed and assessed on an on-going basis. The successful candidate must be willing to accept alternative assignments and undertake similar or related functions as requested or assigned.

## Person Specification

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| <b>Qualifications</b>                          | <ul style="list-style-type: none"> <li>An Bord Altranais Registered General Nurse licence.</li> </ul>  |
| <b>Experience</b>                              | <ul style="list-style-type: none"> <li>Minimum of five years recent relevant post registration experience in an acute hospital setting.</li> <li>Bachelor of Science in nursing essential.</li> <li>Oncology related Post Graduate course desirable.</li> <li>Recent experience in the administration of chemotherapy</li> </ul>   |
| <b>Job Specific Competencies and Knowledge</b> | <ul style="list-style-type: none"> <li>Demonstrate experience in mentorship/preceptorship.</li> <li>Have proven clinical and professional managerial ability.</li> <li>It is desirable that the candidate has a teaching and assessing course, basic IT skills and experience in presentation skills.</li> <li>Have a strong commitment to pre and post registration nurse education.</li> <li>Demonstrate the practice of teaching in the clinical area.</li> <li>Display evidence of continuing professional development.</li> <li>Computer skills essential.</li> </ul> |
| <b>Personal Competencies</b>                   | <ul style="list-style-type: none"> <li>Have excellent communication and interpersonal skills.</li> </ul>   |

**This job description is intended to be an outline of the areas of responsibility and deliverables at the time of its writing. As the Hospital and the post holder develop, this job description may be subject to review in the light of the changing needs of the Hospital.**

**Job Description received by employee:** \_\_\_\_\_  
**Signature**
**Date**

\_\_\_\_\_  
**Name (in block capitals)**