

## Job Description

<b>Job Title</b>	<b>Health Screening Nurse</b>
<b>Department</b>	<b>Health Screening Programme</b>
<b>Reports to</b>	<b>Nurse Clinical Lead for Health Screening Programme</b>
<b>Date</b>	<b>October 2014</b>

### Overall Purpose of Job

We will provide exceptional patient care in an environment where quality, respect, caring and compassion are at the centre of all we do.

The Nurse Health Screening Programme functions in the role of clinician and educator in the programme. The role of nurse is based on autonomy of practice, in-depth theoretical nursing knowledge, and clinical expertise.

The Health Screening Programme will be a unit within the hospital that will utilise other clinical departments to collect the data in order to perform a health screen for the client. The clinic is a consultant led service with a nurse clinical lead, nursing and administration support.

### Key Responsibilities and Deliverables

- The post holder will be familiar with and adhere to The Professional Scope of Practice Framework (An Bord Altranais 2000).
- The nurse will be required to provide excellent client centered care to all client/patients who attend the Health Screening programme.
- The Nurse will be required to work autonomously in providing specialist assessment, advice and management for client & patients who present to the programme.
- Communicates and liaises with GPs and consultants and relevant departments as required.
- Communicating of client & patient history and tests results to the consultant.
- Performs specific tests for the client including but not limited to audiology, smear test, phlebotomy, ophthalmology testing, incentive spirometry and ECG.
- Adheres to internal controls and protocols established for the department.
- Maintains patient's privacy and confidentiality of information and records at all times.
- Ensures client & patients receive individualised care appropriate to their needs.

- Educates client & patient on lifestyle changes that may be required.
- Utilises the nursing process (Assess, plan, Implement and evaluate) as it applies to clinical practice, education, competency validation and program development.
- Participates in ongoing clinical and quality programmes.
- Delivers care within a specified timeframe.
- Responsible to keep up to date in relevant competencies specific to the role.
- Be involved in the research and development of health screening.
- Participates in the development and re-assessment of the business model as required.
- Ensures medical record management is adhered to and monitored.
- Ensures Quality and client safety in all aspects of care provided ensuring JCI compliance.

### **Managerial Responsibilities**

- The timely identification and communication of any issues to the Nurse Manager.
- Effective management of complaints and monitoring of all risk management processes.
- Maintaining an effective interdisciplinary communication processes.
- Deputises for the Nurse Lead as appropriate.

### **Other Duties and Responsibilities**

- Maintains professional appearance at all times.
- Complies with Hospital procedures as outlined in the employee handbook.
- All employees are expected to remain flexible to meet the needs of the hospital, which may include floating to other departments to assist as the patient needs fluctuate.

## Person Specification

<b>Qualifications</b>	<ul style="list-style-type: none"> <li>An Bord Altranais Registered General Nurse licence in good standing.</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>Nursing with at least 3 years' experience, practice nurse skills preferred.</li> </ul>
<b>Job Specific Competencies and Knowledge</b>	<ul style="list-style-type: none"> <li>Knowledgeable in Health Promotion.</li> <li>Act as client &amp; patient advocate.</li> <li>Works within and understands his or her scope of practice.</li> <li>Nursing care provided will be based on evidence and up to date research.</li> <li>Excellent interpersonal skills.</li> <li>Evidence of professional development.</li> <li>Skills in physically assessing a client, Advanced Health Assessment Module desirable.</li> <li>Problem solving and critical thinking.</li> <li>Develop and maintain effective relationships with medical and administrative staff, the clients and any other relevant people or bodies.</li> <li>Work on their own initiative with problem solving techniques in the decision making process.</li> </ul>
<b>Personal Competencies</b>	<ul style="list-style-type: none"> <li>Excellent computer skills</li> <li>Willingness to expand role</li> <li>Commitment to continuing professional development</li> </ul> <p>All posts in Beacon Hospital require a high level of flexibility to ensure the delivery of an effective and efficient service. Therefore, the post holder will be required to demonstrate flexibility as and when required by their manager or hospital management.</p>

**This job description is intended to be an outline of the areas of responsibility and deliverables at the time of its writing. As the Hospital and the post holder develop, this job description may be subject to review in light of the changing needs of the Hospital.**

**Job Description received by employee:** \_\_\_\_\_

**Signature**

**Date**

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**Name (Block Capitals)**