

Job Description

Job Title	Medical Registrar
Department	Medicine
Reports to	Clinically and professionally responsible to the attending Consultant. Administratively accountable to the Medical Staff Coordinator for e.g. roster, pay, leave requests.
Date	September 2010

Overall Purpose of Job

The mission of UPMC Beacon Hospital is to provide quality care to all patients, in a respectful, safe and compassionate environment. In exercising this mission, UPMC Beacon Hospital will adhere to all health and safety regulations.

To provide care to in patients in UPMC Beacon hospital, and to any other patients in the hospital who require acute Medical intervention that can be provided by a Medical Registrar.

The Medicine Department at UPMC Beacon Hospital is a consultant delivered service. The team consists of the Internal Medicine Consultant who works in collaboration with Internal Medicine Registrars in patient care and in formulating management plans for patients.

Key Responsibilities and Deliverables

- To act under the supervision of the Medical Consultants in the provision of an Medicine service and to support the Medicine Consultants in their duties.
- To admit patients from the Emergency Department
- To attend daily ward rounds with the medical team.
- Take hand over of patients from previous shift Registrar, so that continuity of care is ensured and immediate decisions are made and orders written.
- To review patients on a regular basis in accordance with the plan of care made at the beginning of the shift and inform the consultant of any issues or problems.
- Document review findings in clinical notes in a timely and legible manner.

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- To respond to any adverse occurrences e.g. injuries, falls, sudden illnesses etc, suffered by patients, visitors or staff.
- To contribute to quality improvement; risk management initiatives and policy development so that the overall Internal Medicine Service is of the highest quality and reflective of best practice.
- To assist in the education of colleagues and staff.
- To participate in work related projects at Beacon Hospital.
- To act and behave professionally and perform one's duties in a manner that optimises patient care and protects and enhances the reputation of Beacon Hospital. To adhere to Hospital Policies and Procedures e.g. JCI, Code Blue, infection control, work hours and overtime.
- To comply with Health and Safety Regulations, ensuring safe working practices in a safe working environment.
- To undertake any other duties that may be required, which could include assisting medical colleagues throughout the hospital and acting as a resource for more junior colleagues.

Person Specification

Qualifications	<ul style="list-style-type: none">• Medical degree, MBBS or equivalent.• Current Full Medical Council Registration.• Fellowship of the College of Anaesthetists is desirable.
Experience (Amount and Type)	<ul style="list-style-type: none">• Experience at Registrar level in an acute hospital setting
Job Specific Competencies and Knowledge	<ul style="list-style-type: none">• Current ACLS certification required
Personal Competencies	<ul style="list-style-type: none">• Proven ability to work as an effective team member.• Ability to communicate effectively.• All posts in Beacon Hospital require a high level of flexibility to ensure the delivery of an effective and efficient service. Therefore, the post holder will be required to demonstrate flexibility as and when required by their manager of hospital management.

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This job description is intended to be an outline of the areas of responsibility and deliverables at the time of its writing. As the Hospital and the post holder develop, this job description may be subject to review in light of the changing needs of the Hospital.

Job Description received by employee

Signature

Date