UPMC Beacon Hospital

Job Description

Job Title	**Pharmacist**
Department	**Pharmacy**
Reports to	**Pharmacy Manager**
Date	**January 2014**

Overall Purpose of Job

The purpose of this role is to assist the pharmacist in providing excellent pharmaceutical care to the patients of UPMC Beacon Hospital. The pharmacist will make sure the pharmacy runs efficiently, while providing exceptional patient care in an environment where quality, respect, caring and compassion are at the centre of all we do.

Key Responsibilities and Deliverables

- The supply of medicines and related items as may be required.
- The purchase, storage and supply of all items consistent with quality and value for money.
- The provision of clinical services, including the provision of advice to medical and nursing staff.
- Ensure the timely collation and input of all data concerning drug usage in the hospital, in line with departmental policy.
- The performance of all duties and responsibilities in line with all Pharmacy Department procedures and protocols, as well as hospital wide procedures.
- Participate in policy formation and the development of pharmaceutical services.
- Participate in continuing education and research activities consistent with the post.
- Ensure the cost effective use of medicines.
- Ensure best practice and compliance with agreed clinical guidelines.
- Ensure that the medication use process is measured, analysed and optimised by undertaking regular clinical audits.
- Ensure that all departmental and hospital wide Health and Safety protocols and procedures are adhered to and all areas of non-compliance are promptly addressed.
- To provide cover to the Dispensary, Clinical, Medicines Information and Aseptic services as instructed from time to time by the Pharmacy Manager.
- Must have working or technical knowledge of new technologies including automation.

Note: These duties and responsibilities are a reflection of the present service requirements and may be subject to review and amendment to meet the changing needs of the Hospital.

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Person Specification

Qualifications	▪ Be registered in the Register of Pharmaceutical Chemists for Ireland. ▪ Possess the requisite knowledge and ability for the proper discharge of the duties of the office. ▪ Possess a high standard of administrative and managerial ability.
Experience	▪ Hospital Pharmacy experience is preferred but not essential. ▪ Good working knowledge of training and education issues. ▪ Significant experience of change management and change processes. ▪ Working or technical knowledge of new technologies including automation.
Job Specific Competencies and Knowledge	▪ Maintain throughout the Hospital an awareness of the primacy of the patient in relation to all Hospital activities. ▪ Demonstrate behaviour consistent with the Values of the Hospital. ▪ Participate in the pharmaceutical service as part of a punctual, dedicated and professional team ▪ Create, promote and maintain open communications and healthy working relationships ▪ Maintain the principles of equity, accountability and quality in daily work ▪ Participate in departmental mentor/mentee and tutor/tutee programmes. ▪ The successful candidate will be subject to direction and supervision of the Pharmacy manager and will participate in the provision of a comprehensive pharmaceutical service.
Personal Competencies	▪ Is self motivated and committed towards quality service provision. ▪ Can motivate others. ▪ Has an inherent person-centred philosophy which is respectful and assertive towards clients, staff and other contacts. ▪ Enjoys working as part of a team. ▪ Is honest and trustworthy. ▪ Is accurate. ▪ Is computer literate. ▪ All posts in UPMC Beacon Hospital require a high level of flexibility to ensure the delivery of an effective and efficient service. Therefore, the post holder will be required to demonstrate flexibility as and when required by their manager or hospital management.

This job description is intended to be an outline of the areas of responsibility and deliverables at the time of its writing. As the Hospital and the post holder develop, this job description may be subject to review in light of the changing needs of the Hospital.

Job Description received by employee: _____   _____
                                                                           Signature   Date

                                                  _____
                                                  Name (Block Capitals)