

Job Description

Job Title	Physiotherapy Assistant
Department	Physiotherapy
Reports to	Physiotherapy Manager and physiotherapists in the area of assignment
Date	5 th Oct 2010

Overall Purpose of Job

The Physiotherapy Assistant will work under the direction of and guidance of Chartered Physiotherapist to support the provision of Physiotherapy Services.

1. Clinical Responsibilities

- 1.1. Deliver an effective and efficient physiotherapy assistance service on an inpatient basis.
 - 1.1.1. Assist in the transfer of patients to and from Physiotherapy.
 - 1.1.2. Assist in the preparation of a treatment area i.e. gym set up for cardiac rehab
 - 1.1.3. Assist the Physiotherapist with patients assessment - assist patient to move, re-position/stabilise during an assessment
 - 1.1.4. Assist the Physiotherapist with treatment intervention. Assist the physiotherapist where two or more are required to treat a patient i.e. day one patients post surgery.
 - 1.1.5. Carry out Exercise programme with a patient. Take patient through the exercise programme which the physiotherapist has prescribed.
 - 1.1.6. Document the above exercise programme intervention.
 - 1.1.7. Mobilise patient with or without the physiotherapist and documentation of same.
 - 1.1.8. Carry out passive range of motion and assisted movement programmes.
 - 1.1.9. Maintain and monitor consumable equipment
 - 1.1.10. Maintain and monitor supply of patient information leaflets
 - 1.1.11. Carry out administrative task - answering calls and scheduling patients.

2. General Responsibilities

- Uses knowledge of the role of the physiotherapy assistant and understands the responsibilities and accountability of that role within the team
- Recognizes the importance of a good working relationship with frequent communication between the assistant and the supervising physiotherapist
- Uses knowledge, training and skills to communicate effectively and appropriately with a range of different service users and providers

UPMC Beacon Hospital

- Uses knowledge to observe confidentiality when handling the clients/organizations information.
- Uses knowledge to document their intervention with the client as outlined by local
- Uses knowledge and training to maintain order, cleanliness and tidiness of treatment areas and equipment.
- Uses knowledge and training to carry out departmental stock control, ordering and receiving supplies, monitoring equipment and reporting faulty equipment
- Uses knowledge to carry out administrative duties (eg. filing, answering telephone, recording statistics, photocopying)
- Uses opportunities to undertake training and further learning to develop the personal skills to improve the standard of client care.

NOTE 1. The hours of work are required must meet the needs of the service and will be determined by the Physiotherapy Manager

1. Person Specification

Qualifications	Candidates must hold a degree in Physiotherapy or an equivalent qualification and be members of the ISCP.
Experience (Amount and Type)	Candidates must have a minimum of 1 year's experience in a hospital setting and ideally have worked in a physiotherapy assistant/health care assistant role.
Job Specific Competencies and Knowledge	
Personal Competencies	All posts in Beacon Hospital require a high level of flexibility to ensure the delivery of an effective and efficient service. Therefore, the post holder will be required to demonstrate flexibility as and when required by their manager of hospital management.

This job description is intended to be an outline of the areas of responsibility and deliverables at the time of its writing. As the Hospital and the post holder develop, this job description may be subject to review in light of the changing needs of the Hospital.

UPMC Beacon Hospital

Job Description received by employee _____

Signature

Date