

Job Description

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| Job Title | RN - Discharge Planning |
| Department | Nursing Administration |
| Reports to | Director of Nursing |
| Date | February 2013 |

Overall Purpose of Job

UPMC Beacon Hospital's mission is to provide exceptional patient care in an environment where quality, respect, caring and compassion are at the centre of all we do.

This role will work with in patient nursing teams and Consultants to ensure patients are discharged in a timely, efficient and effective manner.

Key Responsibilities and Deliverables

- Prepare discharge summaries according to hospital guidelines.
- Collaborate with Consultants and associated health care team members to ensure clinical documentation supports a holistic and clear plan of care and discharge readiness.
- Analyse clinical information and makes recommendations regarding appropriateness of care, keeping in mind the patient's holistic needs and limitations.
- Liaise with Staff Nurse and Ward Manager to ensure the delivery of a transition plan and education to patient has occurred prior to discharge.
- Participates with other departments to ensure the safe and efficient management of patient discharge.
- Provides any further clarification necessary for patients and families at time of discharge.

Person Specification

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| Qualifications | <ul style="list-style-type: none"> The minimum qualifications listed below are representative of the knowledge, skills and abilities needed to perform the position successfully. Equivalent education/experience will substitute for all minimum qualifications except when there are legal requirements such as licence/certification/registration. Reasonable accommodations may be made to enable individuals with disabilities to perform essential job functions. Graduate of an accredited Bachelor's of Nursing Science degree program. |
| Experience | <ul style="list-style-type: none"> A minimum of 3 years RN experience in an acute hospital setting. |
| Job Specific Competencies and Knowledge | <ul style="list-style-type: none"> Current (and in good standing) licence to practice as an RN by An Bord Altranais (ABA). Must have an understanding of biological, social, and behavioral theory as well as human growth and development, and cultural awareness of diverse patient populations, normally acquired through the completion of a Bachelor's of Nursing Science degree. Must possess adequate knowledge to perform clinical assessments; plan patient care, identify, and creatively plan and coordinate solutions to barriers that impede the delivery of the right care at the right time; and to educate and orient patients and families. Experience with conflict resolution strategies and ability to negotiate and collaborate with members of healthcare team in order to provide patient centered care that is consistent with clinical standards and pathways of both the UPMC Beacon Hospital and An Bord Altranais. |
| Personal Competencies | <ul style="list-style-type: none"> Ability to prioritise workload and to delegate appropriately to ancillary staff. Ability to act independently, and to utilise critical thinking and problem solving skills. The individual is a professional who seeks to positively represent the integrity of both the nursing profession and that of the Hospital and who makes a concerted effort to maintain and/or seek out competencies that help to maintain best practice methods. All posts in UPMC Beacon Hospital require a high level of flexibility to ensure the delivery of an effective and efficient service. |

This job description is intended to be an outline of the areas of responsibility and deliverables at the time of its writing. As the Hospital and the post holder develop, this job description may be subject to review in light of the changing needs of the Hospital.

Job Description received by employee: _____
Signature
Date