

Job Description

| | |
|-------------------|--------------------------------|
| Job Title | Registered Nurse |
| Department | Surgical Ward – Level 5 |
| Reports to | Nurse Manager |
| Date | January 2014 |

Overall Purpose of Job

Provide professional nursing skills in assessing, planning, implementing, and evaluating the nursing care for assigned patients while providing exceptional patient care in an environment where quality, respect, caring and compassion are at the centre of all we do.

Key Responsibilities and Deliverables

- Independently perform duties and assume responsibility for care of assigned patients.
- Work within professional guidelines as laid down by An Bord Altranais Code of Conduct for Nurses.
- Carry out all Nursing practices in accordance with the UPMC Beacon Hospital Surgical & Medical Ward Policies; including the care, control and administration of medicines.
- Collaborate with other staff in order to provide a high standard of nursing practice.
- Maintain and update own knowledge continuously. This includes keeping up to date with mandatory training such as Basic Life Support (BLS) and Advanced Cardiac Life Support (ACLS)
- Take the nursing history, summarise data, and state nursing diagnoses and patient care needs.
- Observe and record signs, symptoms, and behaviours, including the physiological status of patients; present the assessment of changes, the proposed revision of interventions, and desired outcomes.
- Maintain accurate nursing records and Surgical & Medical Ward records as per hospital policy.
- Follow policy for activating an individualised plan of care for newly admitted patients.
- Deliver designated nursing interventions to assigned patients that are consistent with the stated medical plan of care.
- Perform admission, discharge, transfer procedures, and assist others with patient's activities and care.
- Execute physician's orders for all assigned patients; safely and properly administers medications and treatments.
- Notify appropriate nursing and medical staff to changes in the patient's status.
- Perform techniques and routines in the specialty service area.
- Perform or assist others to perform proper aseptic techniques, isolation procedures, and infection control measures.
- Evaluate care given including the patient response.
- Reassess and document the proposed revision of interventions and desired outcomes.
- Demonstrate ability to assess patient's understanding of and compliance with instructions and health care teaching.
- Be aware of the hazards which can occur within the Surgical/Medical Ward, i.e. electrical, chemical and transport, and initiate preventative measures.
- Monitor and supervise the safe maintenance of equipment – reporting problems to the Clinical Coordinator or their deputy.
- Be prepared to assist with the generation of duty rosters by providing flexibility to allow for effective staffing cover to meet the needs of the department.
- Rotate within all specialities as required by the Nursing Manager.
- Discuss any problems or potential problems with the Clinical Coordinator or Nurse in Charge.

Person Specification

| | |
|--|--|
| Qualifications | <ul style="list-style-type: none"> An Bord Altranais Registered General Nurse licence. |
| Experience | <ul style="list-style-type: none"> 1 year Surgical Ward experience preferred. Demonstrate the ability to work as an independent practitioner and to work as a team member. |
| Job Specific Competencies and Knowledge | <ul style="list-style-type: none"> The patients' needs are individually assessed. A care plan and evaluation process is planned and implemented. The patients' next of kin are involved as appropriate. Patients are cared for in the optimum clinical environment, adhering to all nursing and hospital wide policies and guidelines. Full nursing participation in and supervision of patient's meal and dietary requirements. Visiting time policies are adhered to. Delegation is appropriate to the skill level and knowledge of the individual to whom the task is delegated. Documentation is recorded in a professional, legible and timely fashion. The timely identification and communication of issues to the Nurse Manager. Demonstrate a confidence and competence in all hospital policies and guidelines. Efficient recording of all necessary documentation. Effective management of complaints. Monitoring of all risk management processes. Maintaining effective interdisciplinary communication processes. Be prepared to deputise for the Clinical Coordinator if required. Participate in all ward and hospital nursing communication processes Maintain the patient's confidentiality regarding his or her condition upholding the Code of Professional Conduct at all times. Must have the ability to work within a multi-disciplinary team setting. Must be prepared to partake in the Total Quality Management processes which include a positive reporting culture. |
| Personal Competencies | <ul style="list-style-type: none"> Should be willing to engage in on-going professional development. Foster a learning environment for the benefit of all staff. Assist less experienced staff to develop their skills. Develop leadership ability in order to act as an effective role model. Demonstrate leadership and competence in nursing practice. Deliver an efficient and effective quality nursing care within his or her Scope of Practice. Participate in their performance review with their Nurse Manager. Ensure adherence with UPMC Beacon Hospital Employee Policies. Be prepared to foster a positive working environment for all staff. Should be willing to conduct such other duties appropriate to the post as may be assigned from time to time, by the hospital authority through the Director of Nursing Services. |

This job description is intended to be an outline of the areas of responsibility and deliverables at the time of its writing. As the Hospital and the post holder develop, this job description may be subject to review in light of the changing needs of the Hospital.

Job Description received by employee: _____
Signature Date

Name (Block Capitals)