

Job Description

Job Title	Surgical Educator
Department	Surgical Services Operating Room Department
Reports to	Chief Nursing Officer
Date	March 2011

Overall Purpose of Job

The Surgical Educator, a professional registered nurse, has the authority, responsibility and accountability for the delivery of education within the Operating Room Department at UPMC Beacon Hospital. Continuing education and ongoing support for staff is the main objective. The Surgical Educator applies expert clinical knowledge and skills to provide the educational support needed to achieve quality patient care outcomes.

Key Responsibilities and Deliverables

CLINICAL PRACTICE:

- To work using a team approach in conjunction with the Operating Room Managers and Staff Nurses throughout the department, to plan, develop, implement and evaluate clinical practice accordingly.
- To act as a resource person on clinical issues.
- Assist staff in the clinical management of patient care.
- Clinical supervision and leadership skills.
- Critical thinking skills.
- Provide evidence based nursing advice in order to promote quality care for patients.

EDUCATION / STAFF DEVELOPMENT:

- Clinical Educator / Assessor
- To evaluate and develop the clinical learning environment for all nursing staff using evidence based literature and protocols for use in practice.
- Identify appropriate learning/ training/educational needs of individual nurses.
- Facilitate staff to identify personal professional goals.
- Ensure appropriate training, support, education, development and evaluation takes place in order to achieve high levels of competency.
- Co-ordinate and facilitate educational sessions and in-service.

MANAGEMENT:

- Demonstrate ability to self manage and organise own workload efficiently.
- Help foster a supportive working environment by demonstrating excellent leadership, feedback and communication skills.
- Assist in creating an environment that promotes continuous life long professional and personal development and learning for all staff.
- Communicate effectively with the Surgical Services Manager regarding the progress and development of staff nurses within their area of responsibility.
- Establish and maintain positive working relationships with colleagues, Multi-disciplinary team and other departments.
- Attend meetings as required.
- Be diplomatic and aware of the boundaries within which the Surgical Educator operates and manage situations in a non-confrontational and constructive manner.

PRACTICE DEVELOPMENT:

- In collaboration with all nursing staff, promote the development and maintenance of high standards of nursing care, through practice development projects.
- Assist with implementation and management of practice development projects being initiated /developed in the clinical areas.
- Ensure the implementation of hospital policies, protocols and guidelines, including on-going audit of nursing practices.
- Maintain up to date knowledge of all standards relating to nursing practice through education.
- Develop competency in relation to all key elements of the role.

PERSONAL & PROFESSIONAL DEVELOPMENT:

- Take personal responsibility for own professional and personal development updating.
- Practice within Beacon Hospital policies and procedures, and scope of practice.
- Undertake appropriate further training and education.

Person Specification

Qualifications	<ul style="list-style-type: none">• Be registered in the General Division of the live Register of Nurses kept by An Bórd Altranais.• Be five years qualified.• Has undertaken further study at degree level or working towards a higher qualification.
Experience	<ul style="list-style-type: none">• OR experience essential• Up to date Clinical skills• Management experience• Demonstrate experience in mentorship/preceptorship
Job Specific Competencies and Knowledge	<ul style="list-style-type: none">• Have excellent communication and interpersonal skills• Basic IT skills• Presentation skills• Excellent Leadership ability• Good Critical thinking

	<ul style="list-style-type: none"> • Good Problem Solving • Innovative • Ability to work alone.
Personal Competencies	<ul style="list-style-type: none"> • All posts in Beacon Hospital require a high level of flexibility to ensure the delivery of an effective and efficient service. Therefore, the post holder will be required to demonstrate flexibility as and when required by their manager of hospital management.

This job description is intended to be an outline of the areas of responsibility and deliverables at the time of its writing. As the Hospital and the post holder develop, this job description may be subject to review in light of the changing needs of the Hospital.

Job Description received by employee

Signature

Date